

CITY OF KEY WEST
CITIZEN REVIEW BOARD
PO BOX 1946
KEY WEST, FL 33041
(305) 809 -3887

APPLICATION

Name: _____

CRITERIA FOR MEMBERSHIP ON THE CITIZEN REVIEW BOARD (CRB): The law sets out the criteria for membership on the CRB:

- (a) All members of the CRB shall be residents of the City of Key West and have good reputations for integrity and community service;
- (b) No appointee to the CRB or any member of his or her immediate family, shall be currently employed by the City of Key West;
- (c) No appointee may be currently a party in litigation against the City of Key West and the filing of a complaint against the City of Key West alleging liability of the City through actions of any law enforcement officer shall immediately disqualify any appointee from serving on the CRB; and
- (d) Any appointee who has been a legal representative of any party in litigation against the City of Key West is prohibited from serving on the CRB for two years from the conclusion of such litigation.

If you answer yes to any of the following questions, you are not eligible to make application to serve on the Citizen Review Board.

- 1. Are you, your spouse or any immediate family member (children, parents and/or siblings) currently employed by the City of Key West? ____ Yes ____ No
- 2. Have you, your spouse, or any immediate family member ever been a sworn employee of the City of Key West? ____ Yes ____ No
- 3. Are you currently a part or a party's legal representative in any litigation against the City of Key West? ____ Yes ____ No
- 4. Do you have a record of a felony conviction? ____ Yes ____ No

ALL APPLICANTS WILL BE SCREENED VIA A CRIMINAL BACKGROUND CHECK AND THOSE RESULTS, ALOING WITH THIS DOCUMENT AND ALL SUPPORTING MATERIALS SUBMITTED SHALL BE CONSIDERED A PUBLIC RECORD VIEWABLE BY THE PUBLIC.

About the Citizen Review Board Sixty percent of the voters who went to the polls on November 5, 2002, approved an amendment to the Key West City Charter to create a Citizen Review Board (CRB). This is an independent, seven-member, volunteer (unpaid) board with authority to review and/or investigate complaints involving Key West police officers and forward findings and/or recommendations to City management, the chief of police, State Attorney, other state and federal law enforcement agencies and/or grand juries. Any applicant for a position on the CRB must complete this application and submit it within the prescribed deadline noted.

The CRB has a policy of delivering its documents and materials via online/internet communications. **All applicants must have adequate computer skills to send/receive e-mail, with PDF attachments and be able to access the internet and download documents and files.** New CRB members are expected to be available to attend the Annual NACOLE (National Association for Civilian Oversight of Law Enforcement) convention/training sessions to occur sometime in the fall of 2012. The expenses for this training event shall be covered by the CRB approved budget.

**DEADLINE FOR SUBMISSION OF ALL APPLICATIONS & MATERIALS
IS NOVEMBER 14, 2011 5:00 P.M.**

CITY OF KEY WEST
CITIZEN REVIEW BOARD (CRB)
APPLICATION

Currently, there is a board position available. This position shall be filled by accepting applications directly from the citizens of Key West and those applicants will be interviewed by the CRB at its November 28, 2011 meeting to be held at Old City Hall, 510 Greene Street, Key West Florida 33040 at 6:00 p.m. The selected applicant will serve a four (4) year term, with the possibility of a renewal for another four (4) year term. Interested candidates should complete the application and include a resume. All documents sent to the CRB become public records.

Applications must be received no later than 5:00 PM., November 14, 2011. Mail to: PO Box 1946, Key West, FL 33041-1946 or hand-deliver to City of Key West Citizen Review Board, 100 Grinnell Street (inside Ferry Terminal), Key West, FL 33040.

Questions: Susan C. Srch, Executive Director (305) 809-3887 or crb@keywestcity.com The CRB Charter and Policies & Procedures are available on the City of Key West web site by going to the city website @ www.keywestcity.com and then accessing the CRB homepage via the department drop down menu.

Applicants must be a resident of Key West.

Name: _____

Home Address: _____

Mailing Address (if different) _____

Date of Birth _____ Sex: _____ Male _____ Female

E-Mail Address: _____

The CRB meets generally once a month on the last Monday of each month at 6:00 p.m. All applicants must be available for these public meetings and also have the ability to retrieve their documentation in pdf format from the CRB website.

1. What aspect of your life and/or work experience has prepared you for membership on the CRB? (You may attach up to a one-page response.)

2. Why do you wish to serve on the CRB? (You may attach up to a one-page response.)

3. List your last three employers:

Employer	Position	Dates
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4. List any organizations with which you are affiliated and position(s)/office(s) held. (You may attach a separate sheet or resume, if necessary.)

<u>Organization</u>	<u>Position</u>	<u>Dates</u>
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REFERENCES. Please provide the names and contact information of two local citizens who know you well.

1 . N a m e :

Address:

Daytime phone#: _____

2 . N a m e :

Address:

Daytime phone#: _____

Please attach a brief resume that outlines your background. It is recommended that you include:

- Education
- Employment background
- Military service
- Law enforcement experience
- Community service, memberships, affiliations
- Awards and honors
- Professional affiliations
- Special skills, such as languages, computers, mediation
- Any other information that would be helpful to those responsible for selecting members to the CRB

In applying to become a member of the CRB, applicants must agree to participate in at least 30 hours of structured training, as recommended by the National Association for Civilian Oversight of Law Enforcement (NACOLE), before participating in Board activities, plus extensive continuing education throughout your term of office. **Note that NACOLE training shall occur sometime in the fall of 2012 at a location to be named. The expenses related to such training are provided for in the CRB budget.**

CERTIFICATION. I hereby certify that all the statements made in this application, including attachments, are true and correct. By signing this application, I authorize verification of my background record.

If appointed to the CRB, I agree to participate in at least 30 hours of structured training, plus extensive continuing education throughout my term of office.

I also understand that this application becomes a public record and criminal background check results (if any) are available to the public.

Signature _____